



Green Business Application

General Information

Business Name: _____

Website Address: _____

Description of Business: _____

Contact Person (Name & Title): _____

Title of Person Completing Application: _____

Phone: _____

E-mail: _____

Mailing Address: _____

City, State, ZIP: _____

Own Building or Lease Office Space? _____

Number of Employees: _____

Member of Greater Shelby County Chamber of Commerce since: _____

Business Category:

- | | |
|--|--|
| <input type="checkbox"/> Office or Retail Operation | <input type="checkbox"/> Architecture/Engineering Services |
| <input type="checkbox"/> Hotel | <input type="checkbox"/> Technology |
| <input type="checkbox"/> Restaurant | <input type="checkbox"/> Manufacturing |
| <input type="checkbox"/> Print | <input type="checkbox"/> Agricultural |
| <input type="checkbox"/> Landscape Design or Maintenance | <input type="checkbox"/> Supplier of Green Products/Services |
| <input type="checkbox"/> Construction | <input type="checkbox"/> Non-Profit |
| <input type="checkbox"/> Auto Service | <input type="checkbox"/> Other: _____ |

The following operations/practices are opportunities; please also describe other initiatives not necessarily included. If you have instituted green office policies in your business, please include the policies as attachments to this application. Each application will be confidentially reviewed and specific answers to the questions below will not be released to the public or other member unless authorized by the applicant. All items are worth one (1) point unless indicated otherwise. Bonus points will be evaluated and awarded on a case by case basis. All applications are subject to audit by the Chamber. In the case of an audit, applicants will be asked to submit documentation of the credits claimed to the Chamber for evaluation.

Please check all applicable operations and/or practice in each category. Then describe any extra practices not mentioned.

“As a member of the Chamber’s Green Business Program and leader of my organization, I pledge to continually strive toward environmentally safe and sustainable business practices and operations to ensure that the Shelby County is environmentally healthy and viable.”

Signature of organization’s leader:

Title:

Date:

- Please choose:**
- The information on this application should be kept confidential at all times
 - The Chamber can release any information herein as they see fit (website, news release, etc)
 - Please Contact me before releasing any information herein.

Reciprocity

I request Green Business Certification by the Greater Shelby County Chamber of Commerce based upon existing certification by another recognized program (e.g. LEED, EnergyStar, etc.)

List program and details of certification requirements:

Waste Prevention

- Business operations policy is in place to use electronic distribution whenever possible to avoid unnecessary document printing (i.e. electronic invoicing and payment, direct deposit employee pay).
- Donate unwanted or excess products, electronics, or materials to charities or nonprofits, or exchange materials through a commercial materials exchange program.
- Operations policy to re-use packaging and shipping materials.
- Have a program in place and documented to measurably reduce toxic chemical use in company processes.
- Operations policy to control litter on the grounds of your property.
- Make training manuals and personnel information available electronically.
- Offer reusable shopping bags and/or discounts for those who use them.
- Use of recycled materials in the building construction (doors, windows, flooring, insulation, etc.).
- Bonus Points:** Please describe any waste prevention policies exercised by your company, that is not mentioned above.

Recycling

Which of the following do you recycle (Check all that apply):

- | | |
|---|--|
| <input type="checkbox"/> Packaging/shipping materials | <input type="checkbox"/> Paper |
| <input type="checkbox"/> Aluminum cans | <input type="checkbox"/> Cardboard |
| <input type="checkbox"/> Plastic and plastic bottles | <input type="checkbox"/> Toner/Inkjet Cartridges |
| <input type="checkbox"/> Glass | <input type="checkbox"/> Unusable electronics |
| <input type="checkbox"/> Scrap Metal | |

Bonus Points: Please describe any recycling policies exercised by your company that is not mentioned above.

Purchasing

- Place orders electronically/online.
 - Buy office paper with at least 30% recycled content.
 - Purchase and use safe, environmentally-friendly, non-toxic, organic products for janitorial chemicals.
 - Bonus Points:** Please describe any purchasing policies exercised by your company that is not mentioned above.
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Energy Conservation

- Use day lighting in the place of electric fixtures.
 - Use alternative onsite energy sources (solar, wind, water, etc.).
 - Alternative roof color (light colored).
 - Use of "point of use" water heaters (small capacity).
 - Track electricity usage and educate staff on the need for energy efficiency.
 - Replace incandescent bulbs with energy efficient lighting and/or reduce existing number of fluorescent tubes used.
 - Use motion sensors, timers or other lighting controls.
 - Use programmable thermostat.
 - Get an annual HVAC tune-up or refrigeration tune-up.
 - Bonus Points:** Please describe any energy conservation policies exercised by your company that is not mentioned above.
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Transportation

- Institute a non-idling policy at your facility and during deliveries.
 - Schedule regular tune-ups for business vehicles; regularly check tire pressure; check for fluid leakage.
 - Provide bike racks for customers and/or employees.
 - Encourage employee use of car pool or use of public transportation (e.g. incentive or reimbursement).
 - Provide preferential parking spaces for electric or hybrid vehicles.
 - Provide electric vehicle charging stations.
 - Bonus Points:** Please describe any transportation policies exercised by your company that is not mentioned above.
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Water Conservation

- Install commercial ultra low-flow, or waterless toilets and urinals.
 - Regularly check for and repair leaks facility-wide.
 - Check for and repair irrigation system leaks on a regular basis.
 - Install low-water requirement, South Eastern-friendly native plants in all new landscaping.
 - Annually apply mulch to retain moisture in soil and to control weeds competing with plants for water.
 - Check and adjust sprinklers regularly so water lands on the landscape area, not hardscape areas.
 - Install a rain switch or rain sensor to prevent watering on rainy days.
 - Install auto timers and set to water during early morning hours.
 - Clean outdoor areas with a broom or blower instead of a hose.
 - Reuse of grey water (water from sinks). **DOUBLE PTS.**
 - Harvest rain water. **DOUBLE PTS.**
 - Bonus Points:** Please describe any water conservation policies exercised by your company that is not mentioned above.
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Pollution Control

- Use of storm water treatment systems.
 - Use of air quality systems on exhaust (e.g. baghouse, scrubber, etc.).
 - Use of non-CFC refrigerants in HVAC system.
 - Bonus Points:** Please describe any pollution control policies exercised by your company that is not mentioned above.
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Please mail completed application, and any necessary attachments to:

Greater Shelby County Chamber of Commerce
ATTN: Brooke Story
1301 County Services Drive
Pelham, AL 35124

For Office Use Only:

1. Total Waste Prevention Points: _____
2. Total Recycling Points: _____
3. Total Purchasing Points: _____
4. Total Energy Conservation Points: _____
5. Total Transportation Points: _____
6. Total Water Conservation Points: _____
7. Total Pollution Control Points: _____

Total Points: _____

Approved (Minimum 20 pts)

Not Approved

Point Total

Date of Evaluation: _____

Comments:
