



Middlesex County Revitalization Commission Application for Small Business Express Funding

Instructions: Complete this form and submit under separate cover the highlighted areas, if applicable, via email, mail or fax to: Jeff Pugliese, MCRC, 393 Main St., Middletown, CT 06457 Fax 860-346-1043; jpugliese@middlesexchamber.com

Section One: Program (Please check below the component you are applying to)

Revolving Loan Fund (10k-100k) _____ Job Creation Incentive (loan 10k-250k) _____ Job Creation Matching Grant (10k-100k) _____

Section Two: Applicant Information

Applicant (Recipient of Funds): _____

Address (City, State, Zip Code): _____ **Website:** _____

Federal ID Number: _____ **State Tax Registration #:** _____

Project Location: _____ **County:** _____

Contact Information: (Name, Title) _____

Tel #1: _____ **Tel #2:** _____

Fax: _____ **Email:** _____

Business Industry: _____ **NAICS Code:** _____

Applicant Structure (e.g. corporation, LLC, etc.): _____

Date Established: _____ **State of Incorporation:** _____

Employment: Existing Full Time _____ Part-Time _____

New Jobs Full Time _____ Part-Time _____ Anticipated timeframe for new Jobs:

Ownership (Submit under separate cover: (1) list of Name(s), (2) Title(s), (3) Address, (4) % of Ownership, (5) identify the % of women owned or minority owned if applicable; (6) Soc. Sec. # and/or Federal ID#):

Company Status

- Does the applicant have any delinquent State, Federal or Local Taxes? (If yes, submit under separate cover) _____ No _____ Yes
- Has the applicant or its owners ever filed for bankruptcy? (If yes, submit under separate cover) _____ No _____ Yes
- Has the applicant or its owners ever been convicted of a felony? _____ No _____ Yes
- Does the applicant have any outstanding, pending or anticipated litigation, environmental, OSHA or other issues outstanding? (If yes, submit under separate cover) _____ No _____ Yes

Section Three: Assistance Request Information

Amount Requested: \$ _____

Brief Project Description and Use of Funds Request (See procedures for eligible uses and submit under separate cover, if needed):

*Please note: At the discretion of the Commissioner, financial assistance may require collateral.

Section Four: Additional Information (Please provide the following information under separate cover)

- Last three fiscal years of accountant-prepared financials, including notes. If not available, please provide tax returns and internal financials for this period.
- Applicant Structure Documentation (e.g. Articles of Incorporation, Secretary of State Certificate of Good Standing)
- Project Description (include economic impact, measurement of impacts)
- Financing Plan & Budget- **Template** <http://www.middlesexchamber.com/pages/MiddlesexCountyRevitalizationCommission>
- Business Plan
- Personal Financial Statements for owners with over 20% ownership

Section Five: Certification

It is hereby represented by the undersigned to the Middlesex County Revitalization Commission (MCRC) to consider the financial assistance requested herein, that to the best of my knowledge and belief no information or data contained in the Application or in the attachments are in any way false or incorrect and that no material information has been omitted, including the financial statements. The undersigned agrees that banks, credit agencies, the Connecticut Department of Labor, the Connecticut Department of Revenue Services, the Connecticut Department of Energy and Environmental Protection, and other references are hereby authorized now, or anytime in the future, to give MCRC any and all information in connection with matters referred in this Application, including information concerning the payment of taxes by the applicant, its owners, and executives. In addition, the undersigned agrees that any funds that may be provided pursuant to this Application will be utilized exclusively for the purposes represented in this Application, as may be amended. False statements made in the preparation and submission of this applicant and related materials are punishable as a Class A Misdemeanor under Connecticut General Statutes 53a-157b.

By submitting this document I, (insert Authorized Name/Title) _____ certify and agree to the above.

Signature and date: _____