



Multi-Chamber Biz-to-Biz Expo & Taste

EVENT INFORMATION

Tuesday, October 22, 2013

3:00 - 6:00 pm

Victoria in the Park

1700 S. Elmhurst Road

Mount Prospect, IL 60056



CHAMBER ATTENDANCE

Buffalo Grove

Des Plaines

Morton Grove

Mount Prospect

Niles

Park Ridge

Skokie

Wheeling/Prospect Heights

BOOTH RATES

Includes 8 foot x 8 foot professionally draped booth space with 6 foot covered table and 2 chairs, booth ID sign, database of attendees, and 2 exhibitor ribbons.

\$175 Before September 30

\$250 After September 30

SIGN UP EARLY!

Exhibitor application on reverse side. Final deadline to be listed in the program:

October 8, 2013

BENEFITS OF PARTICIPATION

- Increased exposure and visibility
- Obtain referrals
- Generate sales leads
- Showcase your products/services
- Meet the decision -makers
- Introduce new products/services
- Build valuable relationships
- Check out your competition
- Demonstrate your products

SPONSOR OPPORTUNITIES

Major Sponsor: \$350 (only 6 available)

- 10' x 10' booth space
- Booth ID sign
- Electricity (if needed)
- Prime booth location
- Name in event promotional materials
- Expo Signage
- Name/logo on cover of event program
- Database of attendees
- Name/logo will be displayed on participating Chamber websites

- Looking for ways to improve your bottom line? Need better marketing tools? How about vendors that can save you money? For these answers and more, visit our Annual Business to Business Expo and Taste. Business owners, managers, employees and home - based businesses from the area are invited to attend at no charge, with a business card the only requirement for entry.
- Don't pass up this opportunity to reach potential clients and customers! Exhibitors and Sponsors must be a member of one of the participating Chambers of Commerce.
- This event will be promoted area wide and admission and parking are FREE with business card. Hundreds of business people visited the booths last year - exhibitor booths are limited and will sell out!

Multi Chamber Biz-to-Biz Expo & Taste

Exhibitor's Application & Contract

Please Print

Chamber Affiliation _____
Business Category _____
Company _____
Phone _____
Contact _____
Title _____
Address _____
City/Zip _____
Website _____
Email _____

(Email is Confidential-for Chamber office use only)

Company name to appear on booth I.D. sign _____

Prices & Deadlines:

Early-Bird: \$175 per booth (through September 30, 2013)
Regular: \$250 per booth (after September 30, 2013)
Final Deadline to be listed in the program: October 8, 2013

Please RETURN with payment to:

Buffalo Grove Area Chamber of Commerce
PO Box 7124, Buffalo Grove, IL 60089
Fax with cc info—847-541-7819 Questions? Call 847-541-7799
Register online at www.buffalogrovechamber.org

EXPO PAYMENT

___ # of Booths @ \$175/\$250 (8x8'wide) (Restaurants providing food @ \$50	Total \$ _____
___ Electricity Outlet @ \$25	Total \$ _____
___ WIFI Internet @ \$25	Total \$ _____
___ Major Sponsor @ \$350	Total \$ _____

___ Check enclosed payable to BGACC Total Due \$ _____

Credit Card: ___ MC ___ VISA ___ Discover ___ AmEx Exp ___/___

Name on Card _____

Card # _____ Code _____

Signature _____

Billing Address for Credit Card _____

The Multi-Chamber Business-to-Business Expo & Taste will be held on Tuesday, October 22, 2013 from 3:00 p.m. to 6:00 p.m. at Victoria in the Park 1700 S. Elmhurst Road, Mount Prospect, L 60056. Only members in good standing may exhibit. The Exhibitor agrees to be bound by the terms and conditions in this agreement.

Setup/Teardown: Exhibitors may set up their booths from 1:00 p.m. to 2:30 p.m. No exhibitor will be allowed to set up after 3:00 p.m. Vehicles must be removed after set up to a designated exhibitors parking area. Breakdown & removal will begin at 6:00 p.m. only.

Booth Space: Booth space will be reserved on a first-come, first-paid basis. Competitive businesses will be separated. If electricity is needed, there is a \$25 charge and exhibitor must bring a grounded extension cord. Booth spaces will be assigned by the Multi-Chambers committee and will not be changed for any reason prior to or during the EXPO. Booths will be staffed by at least one person continually until the end of the EXPO at 6:00 p.m. Only one company may occupy a booth space. Exhibitors may hold drawings at their booths. No booth shall extend into the aisle.

Sales: No exhibitor may sell food/beverages. No direct sales of goods, products or services will be made during the EXPO, except restaurant gift certificates.

Maintenance: Exhibitor agrees to keep the premises neat and clean. Empty cartons/containers must be removed upon conclusion of the EXPO.

Courtesy to Others: Exhibitors will not engage in activities or allow activities on their behalf that would interfere with other exhibitors. No loudspeakers, microphones or music will be allowed at individual booths. Electric generators are not permitted.

Liability: The exhibitor hereby agrees to waive and relinquish all claims he/she may have as a result of participating in the EXPO against the Buffalo Grove, Des Plaines, Morton Grove, Mount Prospect, Niles, Park Ridge Skokie, Wheeling/Prospect Heights Chambers, and Victoria in the Park, their officers, agents, members and employees. The exhibitor hereby fully releases and discharges the managing Chambers, their officers, agents, members and employees against all loss, damages or expense which the Chambers, their officers, agents, members and employees may sustain, incur or become liable for on account of damage to, or destruction of, property resulting from exhibitor's operations and activities concerning the EXPO.

The Buffalo Grove, Des Plaines, Morton Grove, Mount Prospect, Niles, Park Ridge, Skokie and Wheeling/Prospect Heights Chambers of Commerce, as managers of the event, will have final say and determination in any EXPO related disputes. The Chambers will not be responsible for exhibitor's display property, materials or personal items

 I HAVE READ AND FULLY UNDERSTAND THIS CONTRACT, RULES, WAIVER & RELEASE OF ALL CLAIMS

Authorized Signature: _____

Date _____